

Job Descriptions

Teaching Assistant- £12,500 - £14,000

To undertake the general duties of a Teaching Assistant, working under the direction and within an agreed system of supervision from the tutor/teacher. To complement the teachers' delivery of the curriculum and contribute to the development of students.

To work collaboratively with teaching staff and assist teachers in the whole planning cycle and the management/preparation of resources. Also, to supervise small groups occasionally, following the agreed plan for the lesson. Assess, plan, organise and provide practical assistance in relation to identified physical needs e.g., transportation, dressing, mealtimes, and organisation of learning equipment to support.

- Provide support and supervision for pupils, to encourage their engagement in the learning process and work towards agreed aims and objectives.
- Work as part of a team contributing towards meeting the academic, social, behavioural, and emotional needs of young people.
- Continuously promote ReFocus values, **Employable**, **Sociable** and **Ready**.

Job role	Essential Criteria	Desirable criteria
Teaching assistant x 2 £12,500 - £14,000	<ul style="list-style-type: none">• 5 GCSE qualifications or equivalents – Maths and English C grade (Level 4 and above or level 2). Will consider candidates who are willing to do these qualifications whilst in post.	<ul style="list-style-type: none">• Teaching assistant qualification• Experience in classroom environment• Experience in planning and delivering education on 1:1 basis or small group setting.

	<ul style="list-style-type: none"> • Over 18 • Understanding of SEN and individual needs of students • Understanding of behaviour management • Understanding of safeguarding and keeping students safe in education. • Positive mindset and resilience • Experience in education setting 	<ul style="list-style-type: none"> • Experience in behaviour management • Experience in developing student wellbeing and awareness of mental health. • Qualification / training in SEN • Experience in Toe by Toe • First aid trained • Skills or hobbies that could be shown and taught in Enrichment activities
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